



Organize Your Day: Life-Changing Tips on Becoming More Productive, Clutter and Stress- Free! (Time Management & Procrastination)

Jessie Fuller

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Organization is the key to becoming stress-free and more productive; however, there are many different aspects of our lives that require organization, and often we overlook one to focus on the other. This takes a look at all of the areas of life that require organization in order to be properly decluttered and stress-free.

This book, unlike other books that focus on organization, takes a more holistic approach to organization including individual, family and workplace organization as well as general organization of your space.

As you journey through “Organize Your Day: Life-Changing Tips on Becoming More Productive and Stress-Free” you will not only learn tips to help you to keep things organized, but you will also learn what not to do in order to maintain the order you have created.

Here is a preview of what you will learn from this book:

- The importance of defining space
- Why you shouldn't organize clutter
- The importance of the written list
- How to bring your family in on your organization plan
- And Much More

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